

## FuturEd Consulting – ePortfolio Tools

### Core Teaching Competencies for e-Learning: Self-Assessment Tool

In addition to the Core Competencies for Teaching<sup>1</sup> and Core Technical Competencies<sup>2</sup>, and completely separate from skills for instructional design:

If I needed to provide evidence <sup>3</sup> , I would be able to rate my skill level as:	Low <sup>4</sup>	OK <sup>5</sup>	High <sup>6</sup>
<b>1. Facilitating online communications</b>			
1.1. Establishing an online identity			
1.2. Understanding and employing effective moderation models			
1.3. Facilitating online discussions and using chat protocols			
1.4. Creating online communities			
1.5. Asking effective questions			
1.6. Providing feedback and encouraging active participation			
1.7. Using effective mentoring and coaching skills			
1.8. Effective role modeling and problem-solving			
1.9. Respecting confidentiality and intellectual property			
<b>2. Ensuring appropriate instructional design in the context of online learning</b>			
2.1. Using appropriate technologies			
2.2. Ensuring appropriate and achievable outcomes (knowledge and skills)			
2.3. Ensuring appropriate appearance and functionality			
2.4. Ensuring current and credible content			
2.5. Ensuring clarity of stated information			
2.6. Ensuring appropriate online references			
2.7. Conducting assessment of prior learning			
2.8. Conducting effective assessment of learning			
<b>3. Employing effective online instructional strategies</b>			
3.1. Finding, creating and using effective materials			
3.2. Lecturing effectively online			
3.3. Managing group work, collaborative learning and discussions			
3.4. Motivating and ensuring learner participation			
3.5. Encouraging individual responsibility and self-directed learning			
3.6. Using variety in teaching approaches, e.g., case study, problem-based learning			
3.7. Meeting different learning needs and styles			
<b>4. Ensuring the effective management of learning</b>			
4.1. Creating learning contracts and personal learning plans			
4.2. Monitoring student participation and progress			
4.3. Introducing and engaging support services			
4.4. Providing variety in learning activities			
4.5. Ensuring variety in the assessment of student learning			
4.6. Helping learners to create evidence of learning			

<sup>1</sup> Planning, understanding learners, demonstrating good instructional skills, knowing and promoting the course content, assessing student learning, and using learning technologies to advantage

<sup>2</sup> Basics of technology (hardware and software), the internet, and digital tools

<sup>3</sup> Ask yourself: "How have I demonstrated this competency in the past?"

<sup>4</sup> I need to work on this.

<sup>5</sup> I feel confident but I can always learn more.

<sup>6</sup> I could help others with this.